



NAME: _____
PHONE: _____
EMAIL: _____
DEPARTMENT: _____

Please type or print all of the required items on this form, gather the appropriate signatures and insert the pages into the front of your CCUT Portfolio. Submit three copies of your portfolio to Shirley Ronkowski, 1120-Q Kerr Hall. Your portfolio must be submitted as early as possible and no later than the quarter BEFORE you expect to graduate.

NAME OF DEPARTMENTAL FACULTY GRADUATE ADVISOR:
(Not applicant's research advisor) _____

REQUIREMENT 1

- Serve at least two quarters as a Teaching Assistant or Associate at UCSB

Course #	Employment Title	Quarter/Year
_____	_____	_____
_____	_____	_____

- Complete all TA Training activities required by your department

Departmental Faculty Graduate Advisor's signature verifying completion of the above two activities: _____ Date: _____

- Attend the day-long campus-wide Teaching Assistant Orientation
- Receive a classroom videotaping and consultation

TA Development Program Coordinator's signature verifying completion of the above two activities: _____ Date: _____

REQUIREMENT 2

- Complete EITHER a CCUT-approved course in pedagogy OR attend a CCUT-approved program in teaching (SCWriP Summer Institute, Tri-County Math Project, Lead TA Institute, Summer Teaching Institute for Associates, or a Writing Program TAsip. See website for details.)

Course # and Name OR Teaching Program Name	Quarter/Year
_____	_____

Instructor's signature verifying completion of requirement 2 (or attach copy of transcript, certificate, etc.): _____ Date: _____

REQUIREMENT 3 (Complete one of the following)

Check one

- Development of instructional materials utilizing multimedia, computer-based learning, or the Internet. Include a brief written discussion of the project, its goals, and formal or informal student evaluations of its effectiveness as part of your Portfolio.
- Submission of a research paper (approximately 5 pages) discussing the use of instructional technology, defending or challenging its effectiveness to enhance pedagogy and student learning within a particular academic discipline.
- Development of a laboratory using the most appropriate technology for the discipline or topic. Include a description of this laboratory, as well as any written or computer-based materials used in laboratory activities.
- Completion of Interdisciplinary Studies 223A or 223 B (unofficial transcript OR signature required).

Course #	Quarter/Year	Instructor's Signature	
_____	_____	_____	Date: _____

REQUIREMENT 4

Check all

- Taught course as an instructor of record with mentoring support of a faculty member.
- Included all necessary documentation in the CCUT Portfolio:
 - A letter from mentor describing the nature and frequency of the mentoring (A Summer Teaching Institute for Associates (STIA) certificate may be offered in lieu of a mentor's letter).
 - ESCI or other course ratings
 - Open-ended student evaluations with discussion of your strengths and weaknesses

REQUIREMENT 5

I have submitted all of the materials required for completion of the CCUT Teaching Portfolio and attest to their accuracy.

Student Signature: _____ Date: _____

Release of CCUT Portfolio Contents

"I DO DO NOT release my CCUT portfolio for use as an example to other CCUT applicants if the Faculty Advisory Board so chooses." (List any sections you wish to have omitted in a separate page.)

"Further, I give permission for the above indicated parts of my proposal to be presented as examples in the following forms."

- As a hard copy example. On the CCUT website.

"I DO DO NOT want my name attached to my portfolio if it is used as an example in the above forms."

Student Signature: _____ Date: _____