

## TIME-TO-DEGREE EXTENSION FOR PARENTING DEMANDS

For more information, please read the [Parenting Accommodation](#) section of Graduate Division's website

The time-to-degree extension policy is designed to assist graduate students who have parenting responsibilities maintain continuous student status. Formally extending time-to-degree keeps students in good academic standing through the extension period. The total time-to-degree extension allowed is one year per child, up to a total of two years.

### Eligibility Criteria

- Currently registered or on an approved non-Filing leave of absence
- Responsibility of 50% or more for the child. The child may be the student's child or that of a spouse or domestic partner.
- Parenting responsibilities that include one or more of the following circumstances:
  - Childbirth
  - Care of a child 5 years old and younger
  - Newly adopted or newly-placed foster child of any age
  - Care of a child 6 years or older who requires extraordinary parenting demands, such as a child with a serious illness or other exceptional circumstances

### Terms and Conditions of a Parenting Time-to-Degree Extension

- Master's students may receive an extension of up to one year for completing the master's degree.
- Doctoral students may receive an extension of up to one year:
  - To pass preliminary examinations and qualifying examinations, **or**
  - Between advancement and completion while in candidacy.
- The total time-to-degree extension allowed is one year per child, up to a total of two years.

### Frequently Asked Questions

#### **Will a parenting time-to-degree extension effect my financial support?**

- Departments are not obligated to fund you beyond their original funding offer, but they may do so if funding is available.
- You remain eligible to apply for/be nominated for Central Fellowships during the extension period (as long as you are otherwise qualified for that award).

#### **Will a parenting time-to-degree extension effect my eligibility for IDRF?**

Yes, your eligibility would be extended.

#### **Am I allowed to request a parenting time-to-degree extension if I have more than one child?**

Yes, you can ask for one year of extension per child up to a maximum of 2 years.

#### **I am an international student, will a parenting time-to-degree extension effect my visa status?**

International students may need to amend their I-20s, please consult with an [OISS](#) representative.

#### **I live in student housing, will I be allowed to stay longer if a parenting time-to-degree extension is approved?**

Not necessarily. Housing contracts are not within Graduate Division's purview, you will need to contact [housing](#).

#### **If I take a parenting leave of absence, can I also be granted a parenting time-to-degree extension for the same child?**

Yes.

#### **My child is 2 years old and I just started my PhD program. Can I apply for a parenting time-to-degree extension even though it's my first quarter at UCSB?**

Yes, you can apply for the extension at any time as long as you meet the eligibility criteria.

#### **I received a parenting time-to-degree extension prior to advancing to candidacy. Am I eligible to request an additional time-to-degree extension post advancement if my child is still age 5 or younger?**

No, you can only request one extension per child.

#### **Will a parenting time-to-degree extension also extend my P2 status?**

No, P2 status is based on registered quarters so if students remain enrolled, the extension quarters will count against the [P2-to-P3 count](#). However, if a student is on an approved non-Filing leave of absence during the extension period, the leave quarters will [extend P2 status](#).

### TIME-TO-DEGREE EXTENSION REQUEST FOR PARENTING DEMANDS

Name: \_\_\_\_\_ Perm: \_\_\_\_\_ International Student VISA: \_\_\_\_\_  
*Must obtain OISS signature below*

UMail: \_\_\_\_\_ Major: \_\_\_\_\_ Degree Obj: \_\_\_\_\_

I have 50% or more responsibility for a child/children and am requesting a time-do-degree extension for:

- One Year
- Two Years (*only if you currently have more than 1 eligible child*)

Reason:

- Childbirth, care of a child/children 5 years old or younger (*attach copy of birth certificate\**)
- Care of a newly adopted or newly placed foster child/children of any age (*attach copy of adoption or foster paperwork\**)
- Serious illness of a child who is 6 years old or order (*attach physician's note\**)
- Other circumstance (*please explain below, attach documentation as necessary\**)

I have read and understand the terms and conditions of requesting a time-to-degree extension for parenting demands:

**Student's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

*\* All birth certificates, physicians' notes, adoption paperwork, etc. will be shredded after the petition is processed*

#### **GRADUATE PROGRAM APPROVAL**

I have read the Terms and Conditions for requesting a parenting demand time-to-degree extension and certify that the above graduate student is eligible.

Department Chair or Graduate Advisor: \_\_\_\_\_  
*Type or Print Name Signature Date*

OISS Representative: \_\_\_\_\_  
*Type or Print Name Signature Date*

**GRADUATE DIVISION**    New TTD     Master's \_\_\_\_\_ (years)     PhD Advancement \_\_\_\_\_ (years)     PhD completion \_\_\_\_\_ (years)

Approve  
 Deny  
\_\_\_\_\_  
*Signature Date*

No fee

Verify major ttd from ttd table, record NEW TTD in years and quarters    MA \_\_\_\_\_    ADV \_\_\_\_\_    PHD \_\_\_\_\_  
 Entered quarter total in database    years / quarters    years / quarters    years / quarters